



CPS

Crescent Public School

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ORDER

Subject: Regulation of Lunch Timing and Half-Day Leave Policy

Dear Parents/Guardians,

It has been observed with deep concern that despite repeated instructions issued earlier, certain practices are still being continued, causing disruption to the smooth functioning and discipline of the school.

Firstly, parents are once again informed that **lunch for students will be permitted only at the time of arrival to school**. After the entry time, **no parent or guardian will be allowed to enter the school premises to deliver lunch**. You have been instructed several times regarding this matter, and it is expected that this practice must be strictly avoided henceforth.

Secondly, with reference to previous orders issued by the school administration, it is reiterated that **half-day leave for students is not permitted**. Such requests will only be considered under **extreme and unavoidable circumstances**. In case a student becomes unwell during school hours, **the school will contact the parents/guardians accordingly**. Therefore, if your ward is unwell before coming to school, he/she must remain at home and should not be sent to school.

All parents/guardians are hereby directed to **strictly adhere to these instructions** in the interest of maintaining discipline, safety, and the effective functioning of the institution.

Non-compliance with these directions will be viewed seriously and may invite appropriate action from the school authorities.

We seek your cooperation in ensuring a disciplined and conducive environment for all students.


Principal