



CPS
Crescent Public School

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No. CPS/CL/06/26/B-5893

Date: 25/06/2026

CIRCULAR

Subject: Holiday Notice — Preparation Leave for Formative Assessment 4 (FA-IV)

As Formative Assessment-IV (FA-IV) approaches, the school administration is committed to ensuring that all students are adequately prepared and approach their assessments with confidence and readiness.

In this regard, it is hereby notified that **Saturday, 27th June 2026**, shall be observed as a **Preparation Holiday** for students of all sections, including **Pre-Primary, Primary, Upper-Primary, Middle and the Senior Compartments**.

Students are advised to utilize this day effectively for revision of the prescribed syllabus and thorough preparation for the forthcoming assessments.

However, all **teaching and non-teaching staff members** shall report to school and remain on duty as per the regular working schedule. Staff members are expected to make productive use of the day for examination-related preparations, updating academic and administrative records, and carrying out any other duties assigned by the concerned Coordinators or the School Administration.

The cooperation of all stakeholders in ensuring the smooth conduct of the assessment process is highly appreciated.



Muhammad Abdul Khader
Principal
CPS

Copy to:

1. All compartment coordinators.
2. All form teachers.
3. Notice board.
4. Record file